



**Oregon Christian Convention**

*Camp and Retreat*

**Reservation Form**

**Mailing Address:**

**PO Box 413**

**Turner, OR 97392**

**Physical Address:**

**5605 Jubilee Dr. SE**

**Turner, Oregon**

**Phone: 503-743-2101**

**Email:**

**info@oregonchristianconvention.org**

**Website:**

**www.oregonchristianconvention.org**

**Cost** (the cost is based on the number of individuals in your group. Your final fee is *one* of these three pay rates)

- 1. Minimum fee of \$550 per night for groups of 42 people or less.**
- 2. \$13 per person per night (if group has between 42-99 campers)**
- 3. Groups with 100 or more campers \$12 per person per night.**
- 4. Additional Fee for groups with DAY USE attendees (individuals not spending the night): \$5 per person per day.**

***Children four years old and younger are free.***

- To reserve you must fill out this form and pay a \$550 refundable deposit
- Evidence of or Certificate of Insurance to be emailed to OCC
- \$550 deposit is forfeited if cancelation is 60 days or less before rental date. (see full cancelation policy on reverse)
- Campers are responsible to clean buildings and grounds used before leaving. Failure to clean will result in loss of deposit.
- **Payment for camp is to be paid at check-out on your date of departure. Please come prepared with check or cash.**

**Group Name:** \_\_\_\_\_ **Person in Charge:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **email:** \_\_\_\_\_

**Mailing address:** \_\_\_\_\_

**Estimated Number of Guests:** \_\_\_\_\_

**Date of Arrival:** \_\_\_\_\_ **Time of Arrival:** \_\_\_\_\_ **Date of Departure:** \_\_\_\_\_ **Time of Departure:** \_\_\_\_\_

**\$550 Deposit** (The deposit must be paid at the time of reservation in order to secure rental dates; deposit is fully refundable at the conclusion of your event) **Today's date:** \_\_\_\_\_

**The user group agrees to abide by the policies set forth below.**

- Comply with and enforce all OCC policies. (See reverse side)
- Standard fee schedule.
- Abide by all State Health Regulations.

**Responsible Party:** \_\_\_\_\_ **Today's Date:** \_\_\_\_\_

**OCC Representative:** \_\_\_\_\_ **Today's Date:** \_\_\_\_\_

NOTES:

## Oregon Christian Convention Rental Policies

- **Deposit** –Your deposit is refundable. *It will be returned to you by mail* after an inspection of the property demonstrates that you have done the required clean-up and there is no damage to equipment, buildings or grounds.
- **Check-In-** Upon arrival at the OCC grounds you will be given a check-list and supplies for clean-up.
- **Alcohol, Drugs, Firearms** are not permitted.
- **Smoking** is *not* allowed in any of the OCC buildings or on the OCC grounds.
- At least ONE person cooking in kitchen needs to have a valid **Oregon Food Handler's** card.
- **Speed limit-5 MPH.**
- **Lost or Stolen** Items–OCC is not responsible for any lost or stolen items. Be sure to check your entire area(s) well before leaving the grounds.
- **Equipment** –Any OCC equipment used needs to be put away and in good repair when you leave.
- **Furniture**–If you move furniture please put it back when you leave.
- **No life guard** on duty. Please provide swimming supervision.
- At least ONE person needs to be in charge of **First Aid** and have a valid and current First Aid card.
- Must comply with camp safety policies.
- **Payment** is due at check out on day of departure

### Cancelation POLICY

Rental of the OCC property constitutes an agreement wherein OCC blocks out a period of time that the rental guests have full use of the facility. This agreement precludes OCC from renting to any other guests during the same time. For this reason the cancelation policy is as stated below:

1. \$550 rental deposit is forfeited if cancelation is 60 days or less before rental date
2. If cancelation is within two weeks of rental date, renter will also be required to pay the minimum charge for one full night (\$550).
3. Last minute cancelations (defined as two weeks or less) will result in OCC not renting to rental party in the future.
4. In all cases, extenuating, emergency situations may result in grace from OCC.

I have read understood the above policies and will abide by them. I understand that if I do not comply with the above policies I forfeit my \$200 deposit.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_