

**Important Information**  
**RENTAL POLICIES**

1. **Your deposit of \$100 is non-transferable and non-refundable.** The deposit is your assurance that the provisions and dates for your event will be available to you and our assurance that you will be using our facilities on the dates confirmed.
2. We are a center set aside for Christian education and fellowship. Please, **No Drugs, Firearms, or Alcohol** are allowed. Any violators will be dismissed without recourse or refund.
3. We ask that you do not bring **alcohol** onto the grounds. *This is an insurance liability issue for this facility. We suggest you use sparkling cider, sparkling grape juice, or other non-alcoholic beverage.*
4. Please **drive** automobiles **very slowly** and carefully through the grounds.
5. Fire is a grave hazard. Smoking is **not** permitted in any buildings or in wooded, brushy areas. **No open fires, except in bon-fire pit and NO FIREWORKS of any kind are permitted.**
6. You are responsible for any **damage** to the grounds or buildings caused by your group.
7. Plan to **clean** the buildings and **pick up** the grounds area your group has used at the end of your event. This is a very nice thing to do.
8. Keep bedding and clothing away from any **electric heaters.**
9. We are not responsible for any **lost or stolen items.** Check your entire area(s) before leaving the grounds.
10. There are **no overhead, slide or movie projectors, VCRs, or TVs available.** We will not be responsible for any equipment you may bring with you.
11. **PLEASE**, no food or drinks in carpeted rooms, buildings or sleeping areas.
12. **Quiet hours are from 10 PM to 7 AM.** (There are others living on the grounds, so please be considerate - thank you).

**Questions?**

Call the OCC Office 503-743-2101